



NorseCare Ltd.

Care Team Leader

NorseCare Homes and Schemes

Description: Care Team Leader

Reporting to: Deputy Manager

Hours: Variable

Purpose

- To lead and work as part of a team to attend to the individual care needs of Tenants/Residents in accordance with NorseCare Values.
- To act in the best interests of the person, promoting independence, respecting individual needs, wishes and preferences, ensuring that they are treated with the utmost dignity and respect at all times.
- Responsible for the day to day supervision of Care and Support Workers and Domestic Assistants.

Key Objectives

- To assume a lead role in overseeing and demonstrating good practice, values and standards of care.
- To oversee the administration of drugs and medicines in accordance with procedures. This includes the ordering and re-ordering of medication.
- To support the Manager in the organisation of the staff team by organising the day to day deployment of staff, short notice staff cover, handovers and communication issues, reporting to Deputy or Manager as required.
- To support the Manager in the day to day management of staff by completing staff on the job induction, work-based supervision and responding to, recording and reporting any staff performance or disciplinary issues.
- To ensure that the personal care needs of residents or tenants are provided in accordance with their individualised care plan.
- To ensure that individual care plans are reviewed and updated in a timely fashion and with the appropriate involvement of the person, their family, care and support worker, key-worker or significant other. This includes the completion of risk assessments.